

NY – Deputy Chief

Open Date: 12/14/11

Close Date: 3/01/12

Position Announcement

Deputy Chief

The Ridge Road Fire District is currently seeking qualified candidates for the position of Deputy Chief. Currently there is one (1) vacancy in the Ridge Road Fire District.

The Ridge Road Fire District provides fire, emergency medical and rescue services to approximately 35,000 residents within the Town of Greece, a suburb of the City of Rochester. This is a progressive, internationally accredited fire department serving an area of 16 sq. miles with an authorized response force of sixty from three stations and an annual budget of 8.5 million dollars.

Residency: Required to reside within District or an adjoining district in the Town of Greece within sixty days (60) days of appointment.

Salary: \$95,000.--\$98,000.00

Distinguishing Features of the Position:

This is an administrative position responsible for assisting the Fire Chief with planning, directing, managing and overseeing the activities and operations of the Ridge Road Fire District, including fire suppression, fire prevention, emergency medical response, hazardous materials incident response, technical rescue incident response, emergency management operations, fire code inspections, training and other fire service related activities. The Deputy Fire Chief also assist the Fire Chief with a broad range of administrative duties including selection and promotion of personnel, the purchase of equipment, the preparation and presentation of the annual budget and subsequent oversight and control of expenditures, long range operational planning, the development and implementation of operational policies and procedures and labor contract negotiations and administration. The Deputy Fire Chief may perform these functions and duties in a supportive role to the Fire Chief or may be assigned primary responsibility for one or more functions at the discretion of the Fire Chief. In the absence of the Fire Chief, the Deputy Fire Chief acts for and in place of the Fire Chief. The work is performed under the general direction of the Fire Chief, within the broad limits of the departments Rules and in accordance with principles, policies and objectives outlined by the Fire Chief. Supervision is exercised over subordinate departmental personnel, including supervisory and direct service firefighting and emergency medical personnel, technical and clerical support staff. Do related work as required.

Minimum Qualifications:

Ten years of progressively paid, professional firefighting experience in a municipal fire department, at least two years of which have been at or above the civil service title of Captain. Acting or "out of title" experience is not considered qualifying experience.

Possession of a valid New York State drivers license and maintaining said license for duration of employment.

Possession of certification as a New York State Emergency Medical Technician and maintaining said certification for the duration of employment or until the District decides not to provide said services.

Graduation from a regionally accredited or New York State registered college or university with an Associates degree in Fire Science, Public Administration or Business Administration or a closely related field which is acceptable to the District.

Possession of certification as a NYS Fire Officer II

Possession of certification in Incident Command Training, minimum of NIMS 300.

Must be a non-tobacco user.

Background Investigation:

Candidates will be required to undergo a psychological evaluation, a medical examination and a drug screening in addition to a state and national criminal history background investigation which will include a fingerprint check.

For additional Information, visit our website, www.rrfd.org.